

## Request for Architect/Engineer Design Services

US Embassy Sofia is seeking landscape design services to review and provide recommendations for some of the areas of the Embassy compound located in Lozenets district, Sofia, Bulgaria to improve the aesthetic visibility of the property. The project includes site analysis and measurement survey, landscape design proposal, planting plan drawings, post design monitoring services.

Firms responding to this announcement on or before closing date will be considered for selection using the following evaluation criteria in descending order of importance:

- \* Relevant, professional qualifications of the firm in the type of work required for the project in the past three years;
- \* Specialized experience and technical competence in the type of work required;
- \* Demonstrated success on similar projects in terms of quality of work and compliance with performance schedules, cost/schedule controls and program/project management techniques. Briefly describe internal quality assurance and cost control procedures and indicate effectiveness by listing budget/estimated construction cost, award amount, final design estimate and construction changes for five recent projects. Although previous or ongoing performance of a similar U.S. Government contract is not required for firms responding to this solicitation, if such contracts have been performed, the offeror must have performed at a satisfactory level; and
- \* Personnel capacity to accomplish the work in the required time.

The Embassy will select for negotiation the licensed firm that demonstrates the best qualifications. Replies to this advertisement with a completed Standard Form 330, (available upon request), must be received not later than noon local time on Tuesday, December 13, 2022 at [SofiaProcurement@state.gov](mailto:SofiaProcurement@state.gov).