

**2020 STUDY OF THE UNITED STATES INSTITUTES FOR SECONDARY EDUCATORS
APPLICATION FORM**

Instructions:

- Save the application form to your hard disk. All the questions are mandatory.
- Please submit your completed application by **December 14, 2019**
- Please send your essay (max. 250 words) as a separate .doc file

A. Title of Institute

- Secondary Educators: Teachers
 Secondary Educators: Administrators

B. Full Name (exactly as it appears on passport)

Prefix (Dr./Miss/Mr./Mrs./Ms./Prof.)	
Last Name	
First Name	
Middle Name	

C. Gender

- Male Female

D. Date of Birth (mm/dd/yyyy)

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E. Birth City

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F. Birth Country

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G. Citizenship

Primary	
Secondary (if applicable)	

H. Country of Residency

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I. Medical, Physical, Dietary or other Personal Considerations (Please describe any pre-existing medical conditions, including any prescription medication the candidate may be taking, allergies, or other dietary or personal consideration. This will not affect candidate selection, but will enable the host institution to make any necessary accommodations.)

- Blind and Visual Impairments
- Deaf and Hearing Impairments
- Learning Disabilities
- New Disability Description
- Physical Disabilities
- Psychiatric Disabilities
- Systematic Disabilities

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J. Contact Information

Address	
City	
Home Province	
Postal Code	
Home Country Name	
Email	

Mobile Phone	
Contact name and relationship	
Emergency Contact Phone	
Emergency Contact Email	

K. Current Position

Current Position	
Institution Name	
Institution Country	

L. Work Experience (*Please limit work experience to five most recent job positions)

From (mm/yyyy)	To (mm/yyyy)	Title and Institution (please specify if position is part-time)

M. Education, Academic and Professional Training (Please list all earned degrees beginning with most recent. Degrees listed should reflect the closest U.S. equivalent.)

Degree Earned (PhD/JD, Doctoral Candidate/ABD/Post-Graduate Degree, MA/MS, BA/BS, Associates/2-Year Degree, Certificate/Licence,)	Year Awarded	Specialization / Institution

Additional Professional Training:

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N. Publications Related to the Institute Theme (within the last five years)

*Please list all foreign titles in English, including whether book, chapter, journal article, newspaper article, web article or other)

Publication Type (Book, Book Chapter, Journal Article, Newspaper/Online Article,)	Year Published	Title and Publisher

O. ACTIVE Professional Memberships (Active Professional Memberships independent of current professional responsibilities. These should not include university committee work or other professional duties directly related to current employment. **Please limit to three most relevant.**)

Position (President/Chairperson/Director, Board Member, Editorial Staff/Officer, Contributing Member, Member)	Title	Organization

P. Professional Responsibilities:

Candidate should discuss professional responsibilities in greater detail, including research interests, administrative responsibilities (ex. curriculum design), and/or other pertinent information.

Q. Has the candidate traveled to the United States before:

- Yes No

If yes, please provide dates and purpose of visit(s)

*Example: July 4-14 Tourism to Washington, DC

R. Family/Friends Residing in the United States (*Please include city and state (Example: Jane Doe - Denver, CO))

S. Current Courses Taught:

Course Title	Level of Students	Classroom Hours per Semester/Term	# Students	U.S. Studies Content (%)

T. Current Extra-Curricular/Co-Curricular Activities Leadership:

Activity	Position/Title (President/Director, Coach, Manager, other)	From: (date)	To: (date)	Description of Duties

U. Other Potential Outcomes (Please select any likely potential professional outcomes of this program.)

- | | |
|--|--|
| <input type="checkbox"/> Update Existing Course | <input type="checkbox"/> New Publication |
| <input type="checkbox"/> Create New Course | <input type="checkbox"/> Professional Promotion |
| <input type="checkbox"/> Create New Degree Program | <input type="checkbox"/> Government or Ministry Policy |

School Curriculum Redesign

New Professional Organization

National Curriculum Redesign

New Institutional Linkages

New Research Project

Raise Institutional Profile

V. Application Statement (maximum 250 words)

The essay should be no more than 250 words and should convey why the nominee is interested in participating in the Institute, what s/he hopes to gain, and what s/he will contribute to the Institute. The personal statement should also address how s/he will leverage the experience to achieve "other potential outcomes" checked in the above section. In addition, the essay should describe the nominee's capacity to amplify the impact of the program beyond their research and knowledge.

Please save your statement as a.doc file and send it as an attachment along with the application form.

In order to apply, please submit the completed Application Form by **December 14, 2019 via e-mail to: SofiaEducationPrograms@state.gov**